

## APPLICATION FORM

### 1. APPLICATION DETAILS

New Certification
  Application for Modification of Existing Certificate (*fill-in clause 7*)

### 2. APPLICANT DETAILS

Role of Applicant	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Importer <input type="checkbox"/> Other (specify) :		
Legal Name of Organization			
Registered Address			
Company Registration No.			
Authorized Contact Person			
Designation			
Email		Phone	

### 3. MANUFACTURING / FACTORY INFORMATION

Same as the applicant stated in Section 2 (*Otherwise please fill-in the below information*)

Factory Name			
Factory Address			
Company Registration No.			
Authorized Contact Person			
Designation			
Email		Phone	

### 4. PRODUCT IDENTIFICATION

Request Number			
Product Name			
Brand / Trademark			
HS Code		Country of Origin	
Type / Model Number(s)			
Brief Product Description / Intended Use			
Applicable Standard(s)			
<input type="checkbox"/> Additional models/variants list attached (if applicable)			
Target Market / Country of Sale	<input type="checkbox"/> Saudi Arabia <input type="checkbox"/> Others (specify):		
Certification Scheme			

### 5. TESTING INFORMATION (IF APPLICABLE)

Is testing required for certification?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, indicate status	<input type="checkbox"/> Test report available <input type="checkbox"/> Testing to be arranged		

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Test Report No. (if available)	
Test Report Date	
Testing Laboratory Name	

### 6. INSPECTION / AUDIT LOCATION FOR SURVEILLANCE *(applicable only for Type 3)*

Same as Factory stated in Section 3 *(Otherwise please fill-in the below information)*

Factory Name			
Factory Address			
Authorized Contact Person			
Email		Phone	

### 7. MODIFICATION REQUEST FOR EXISTING CERTIFICATE

Existing Certificate Number			
Required Corrections or Changes			
Affected Models / Variants			

### 8. APPLICANT COMMITMENTS & DECLARATION

By submitting this application, the Applicant confirms that it shall:

- continuously comply with applicable certification requirements;
- ensure continued conformity of certified products where applicable;
- make all necessary arrangements for evaluation and surveillance, including access to premises, records, equipment, personnel, and subcontractors;
- cooperate in investigation of complaints and allow participation of observers where applicable;
- use certification claims and marks only within the approved scope;
- immediately inform AQMA CERT of any changes affecting conformity;
- maintain records of complaints related to certified products and document corrective actions;
- reproduce certification documents only in full when provided to others;
- not submit the same application to another certification body under the same certification scheme without informing AQMA CERT.

I hereby declare that the information provided in this application is accurate, complete, and authentic.

I confirm that this application is submitted subject to the terms and conditions of the **AQMA CERT Certification Agreement (AC-QF-01A)**, and that certification activities shall proceed only upon receipt of a duly signed Certification Agreement.

**Applicant Name** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_  
**Date** : \_\_\_\_\_

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<b>APPLICATION REVIEW &amp; ADMISSIBILITY ASSESSMENT</b> <i>(For AQMA CERT Use Only)</i>				
<b>Application Review Checklist</b>	<b>Submitted (Yes)</b>	<b>Not Submitted (No)</b>	<b>Not Applicable (N/A)</b>	<b>Remarks</b>
Completed Application Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Signed Certification Agreement (AC-QF-01A)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Valid ISO/IEC 17025 accredited Test Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Product Photos with clear marking and labelling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Factory Business License	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Factory QMS certificates (ISO 9001 / ISO 14001), <i>(if applicable)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Factory Audit Report <i>(for Type 3 only)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other Declaration of Conformity <i>(if applicable)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Risk Assessment Document, if applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Additional documents, if any <i>(specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>ADMISSIBILITY DECISION</b>	
<input type="checkbox"/> Application complete and admissible	<input type="checkbox"/> Application not admissible
Summary / Remarks (if any)	
Order ID	
Reviewed By (Name + Designation + Signature)	
Date of Admissibility	

